NORTHERN CALIFORNIA APCO (NAPCO)
MEETING MINUTES

DATE
November 9, 2006

HOST
Teresa Murray
&
Chris Baker

LOCATION
Woodcreek Oaks Golf Course
Legends and Heroes
5880 Woodcreek Oaks Blvd
Roseville, CA

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1. Sign In.

2. 9:35 a.m. – Commencement of Chapter Business Meeting.

3. Pledge of Allegiance.

4. Welcome by our host, Teresa Murray

5. Introductions of all members in attendance.

6. Establish quorum of board. Present – Overacker, Stuber, Baker, Finster, Hagar, Calzada, and Hollingsworth, Carpenter, Keehen.

7. Additions / Changes to agenda. None noted.

1. Secretary/ Treasure report – October General meeting minutes were approved; Baker motion, Stuber second. An invitation was extended to all members to participate in the upcoming Western Regional Conference that is being held in Long Beach, CA February 24th- March 1st. "An Ocean Of Opportunity" is the theme and promises to be filled with exciting updates on Public Safety Communications and people networking with our regional partners. Asked committee members to start emailing their respective reports the day after or week after the meeting if at all possible or bring an extra copy of notes for secretary. Membership invoices were sent to members. Please renew your memberships!
    a. A motion to include the following new members was conducted:

- Byron Baptiste; Richmond PD
- Dave French; City and County of San Fran
- Thomas Noonan; The Sales Group Inc
- Bob Simmons; Bearing Point
- Alan Harris; Nortel
- Felipe Landa; Exalt Communications

Treasure Report –

Vanguard Investments	$24,642.31
Citibank 24 Month CD	$31,113.96
Citibank 60 Month CD	$ 6,248.76
Checking Account	$19,755.67
Total balance	$81,760.70

8. Commercial Sponsor – Stancil Recorders.

9. An update of the latest Executive Council Report was read by Brent. See web site for complete report.

Committee Reports

- Awards: Bill de Camp / Lee Hollingsworth gave a brief update on the nomination package process and discussed the possibility of providing nomination certificates for all potential appointees. NAPCO desires to use similar information and/or formatting in the awards and recognition process in order to seamlessly apply for national APCO awards.

- Budget and Audit. No report.

- Commercial Activities - Carolyn Servidio will be holding a commercial meeting with the various vendors after the business meeting to discuss the upcoming table top in December and what they can provide to increase participation for the meetings and APCO membership.

- Constitution and Bylaws. Comments were addressed concerning the Cyren Call proposal. Steve will submit a letter to FCC on NAPCO's behalf to concur with the Cyren Call concept; however, not directly or specifically for Cyren Call the company. Each agency is encouraged to have their local representatives endorse the proposal idea.

- Dockets. No update

- EMS. – No update

- Frequency Engineering and Advisory. APCO provides mandatory training funding for two advisors. We currently have three advisors. There was a request for NAPCO to fund up to $1300 in travel expense for Tim Graves to also attend this mandatory frequency coordination training. A motion by Tom Yeager and 2nd by Randy Hagar was conducted to approve the $1300 expense. Members are highly encouraged to obtain letters of concurrence as required.

- Historical. No update.

- Membership and Nominating - A discussion memo was passed out of candidates for the respective positions and a motion to close nominations was made by Tom Yeager and 2nd by Chris Baker.
  Automatic Advancements:
  President (from President Elect)
  Cheryl Carpenter
  Immediate Past President (from President)
  Steve Overacker
  Positions Needed:
  President Elect
  (because of Teresa Murray resigning from VP)
  Vice President
  Executive Council Representative
  Four Directors
  Candidates:
  President Elect
  Desi Calzada
  Vice President
  Lee Hollingsworth
  Executive Council Representative
  Brent Finster
  Directors:
  Mary Cook
  Lisa Hoffman
  Ken Stuber
  Laura Phillips (1-year term)

- Senior Member/Member Recognition. – no report

- Marketing – Look in the December bulletin for more information

- Website. – Ed will have the latest stats available on the web site.

- Conference. – Attended the CPRA table top and received good ideas for the upcoming Western Regional event. If you would like more information please contact saks@radiomate.com. WRC is looking for event volunteers for 4 hour blocks.

- Wire Line and Interagency Systems. A short update by Lisa Hoffman.

- Operations. A UASI exercise was conducted in Sacramento to test interoperability amongst the region partners. A report is due by the end of November.

11. Other pertinent business

- Carolyn Servidio gave a short update on the upcoming December Table Top
- Ed Tobias reviewed RFQ for improvement to the NAPCO web site. He is looking into the ability to use secure logins for sensitive information.
- Update on the Western Regional Conference; February 26th-March 1st. Please go on-line at www.cpra.org and sign up!
- A discussion was held on the Cyren Call proposal and the position of APCO.
- Roseville PD is looking for volunteer licensed HAM radio operators to monitor a relay race from Bakersfield, CA to Las Vegas, NV on April 27th 2007. If you are interested, in paying your own way, but out to have a great experience and free T-shirt and certificate, please contact Ann Staddan 916-774-5021. Or visit www.baker2vegas.org.
- Date and location of next Chapter meeting. December 8th, 2006, Pleasanton

12. Key Note Presentation:

NIMS Overview and Incident Communications Support. The National Incident Management System (NIMS) provides the methodology for managing all aspects of any size emergency event. NIMS training, required in the past only for first-responders, is now becoming mandatory for many public employees and decision-makers at all levels of government. This presentation

highlights basic NIMS principles, examples of local incident dispatch structures, and technical resources available to the public safety communications professional. Specific examples will be given of recent advances surrounding the Communications Unit function in NIMS, and technical resources available from the National Fire Incident Cache system.

Speakers

Sandi Bumpus, Communications Supervisor. With Roseville Public Safety Communications for 19 years, Sandi is a CA P.O.S.T. Master Instructor, certified NIMS & ICS Instructor, published author, 2006 Recipient of the Pride of Roseville Award for Emergency Team Response.

Brian Diemer, Fire Captain / Paramedic - Roseville Fire Department. With 16 years of experience, Brian is a National Wildland Fire Coordinator. He is also a certified radio operator and incident communications technician.

13. Adjournment of Meeting at 12:00

14. Frequency Coordination & Region VI NPSPAC meeting after lunch