

NORTHERN CALIFORNIA APCO (NAPCO) MEETING Minutes

October 19th, 2007

LOCATION

Monterey Elks Lodge

150 Mar Vista Drive

Monterey, CA

HOST

Lynn Diebold

Monterey County

9:30 AM- 10:15 AM - Commencement of Chapter Board Business Meeting

- *Pledge of Allegiance*
- *Quorum WAS NOT established: Brent Finster, Ken Stuber, Lisa Hoffman, Lee Hollingsworth, Brent Finster*
- *Updates or changes to agenda-*
 - i. There was a short discussion on outreach. The October newsletter was not available until the day before the meeting and audience wanted to be assured that a newsletter would continue. Olivia, the creator, developer, writer for the newsletter spoke on this issue. She stated that due to time constraints, the newsletter was not completed, however, an EMAIL was sent to all NAPCO members (except those who do not have an email address or specifically requested not to receive correspondence) two weeks prior to the meeting. She reminded the attending board members that a task from the January meeting workshop was for Directors to divide the membership list up and conduct mailings; which did not happen. An outreach strategy will be discussed in the upcoming January 08 workshop.
 - ii. Ed spoke up on concerns folks were having to regards to chapter meeting information. Ed assured the audience that the upcoming meeting information is ALWAYS published on the www.napco.org website the day after an attending meeting. Although, depending on the web application, folks may be required to “scroll down” to see the information.
- *Treasurer report – Marvin Bernardi FINANCIAL REPORT*

AS OF 10/1/2007

Total Cash and Bank Accounts

\$30,994.01

Investments Vanguard

\$57,353.83

Overall Total

\$88,347.84

- *Secretary report – Olivia Gasca Meeting minutes approval for July and September will be brought back to the board next month. We recently received correspondence from the Western States representative for the APCO Institute. Please refer to the newsletter for more information.*
- *New Members-* will be announced at the November meeting

August

Heather Cressall, *Los Altos Police Department*

Tonya Hines, *Emergency Medical Services Authority*

Wayne Propalis, *San Francisco Emergency Communications Department*

Amy Rivera, *Lawrence Livermore National Laboratory*

Daniel Ryan, *Governor’s Office of Emergency Services*

September

Mike Webb, *Emergency Management-British Columbia*

Steve Peach, *Shasta Area Safety Comms*

Chris Buzzard, *Paradise Police Department*

• **Committee reports-**

- i. **Awards:** no new information
- ii. **Budget and Audit:** Budget for 2008 is currently being developed
- iii. **Policy:** Updates will be provided next meeting
- iv. **Executive Council:** New report is available on the website, www.napco.org; Will invite a member of the APCO board to the December venue as a guest.
- v. **Dockets**
- vi. **EMS**
- vii. **Frequency**
- viii. **Historical**
- ix. **Membership and Nomination;** Two nominations for the two Director positions that will be coming available this coming year have been accepted; Randy Hagar; Alameda County and Scott Andrews; City of Sacramento. Marvin announced he will continue on as treasurer for one more year, however, will be stepping down in December 08; Additional nominations for a Director position will be accepted at the November meeting and the vote will be conducted during the December meeting. Please submit all nominations to Steve or Cheryl or Desi.
- x. **Website;** the training day activity was posted this week;
- xi. **Marketing;** Will begin ordering official NAPCO shirts; have acquired a working relationship with the wife of a Contra Costa Fire employee for quality merchandize. Cost is \$25. Guaranteed for 25 washings! Would also like to recommend at next months meeting the "give back to NAPCO members" and purchase tote bags for the attendees of the training day program. Contact Mary Cook at mcook@dfg.ca.gov to place your order.
- xii. **Programs;** Olivia presented the on-line registration form for the December 13th NAPCO training day; Ed posted to the website earlier this week. Participants will be asked to submit registration fees prior to the training day. No money will be accepted the day of the event. Registration is based on APCO membership. APCO members have a \$35 fee; non-APCO members have a \$50 fee. Also presented was an opportunity for our vendor community to be a sponsor for the day. Four levels of sponsorship are available. Check the website for details or contact Olivia at gascao@saccounty.net.
Mike Sage discussed the December table top;
 - Time has been extended to; 8:30am-4:00pm
 - Minimal three buffet lunch lines
 - \$104 hotel stay; mention NAPCO
- xiii. **Wire line -**
 - *Welcome by Lynn Diebold*
 - *2-minute Vendor Introductions*
 - *Meeting Sponsor presentation; Bob Bushy, EF Johnson*
 - *Keynote speaker presentation; Jack Daniels*
 - *Lunch*
 - *Meeting Adjourn*